

Parliamentary Procedure Quick Reference

Precedence	In order to:	Say:	Interrupt other speaker?	Need a second?	Debatable?	Amendable?	Vote needed:
Motions 1–9 are in order of <i>decreasing</i> precedence							
1	Adjourn	I move that we adjourn.	No	Yes	No	NO	Majority
2	Recess	I move that we recess for...	No	Yes	No	Yes	Majority
3	Suspend further consideration of a motion	I move to table the motion.	No	Yes	No	No	Majority
4	End discussion of a motion	I move the previous question.	No	Yes	No	No	2/3
5	End amendments to a motion	I move the previous question.	No	Yes	Yes	Yes	2/3
6	Postpone discussion of a motion	I move to postpone the discussion until...	No	Yes	Yes	Yes	Majority
7	Refer to committee for further study	I move to refer the matter to committee.	No	Yes	Yes	Yes	Majority
8	Amend a motion	I move to amend the motion by...	No	Yes	Yes	Yes	Majority
9	Introduce business	I move that...	No	Yes	Yes	Yes	Majority
The following motions have no specific precedence, but must relate to the business at hand							
	Verify a voice vote	I call for a division.	Yes	No	No	No	None
	Request information	Point of information	Yes	No	No	No	None
	Protest a breach of rules or conduct	I rise to a point of order.	Yes	No	No	No	None
	Take up a motion previously tabled	I move to take from the table...	No	Yes	No	No	Majority
	Retract your own motion	I wish to withdraw my motion	No	No	No	No	None
	Vote on a ruling by the chair	I appeal the chair's decision	Yes	Yes	Yes	No	Majority
	Prevent consideration of an improper motion	I object to the consideration of this motion	Yes	No	No	No	2/3
	Suspend the rules temporarily	I move to suspend the rules so that...	No	Yes	No	No	2/3
	Reconsider a previous vote	I move to reconsider the vote on...	Yes	Yes	Yes	No	Majority